

Diane Cournoyer Dance Center

2021-2022 Dance season

386 West Main Street, Northboro Ma 01532

email: Northborodance@gmail.com

website: NorthboroDance.com

“Quality classes with personal attention given to all students with emphasis on body placement and technique”

The joy of dancing is for the professional and amateur alike. The discipline, grace, coordination and feeling of accomplishment benefits the body and the mind of students of all ages. The self-confidence acquired lasts a lifetime.

The Dance Center is excited to kick off our 21/22 dance season on Monday September 13, 2021. We will continue to implement all the necessary cleaning procedures and protocols to create the safest dance environment we can.

- Touchless hand sanitizing stations in each room
- The classrooms are set up with individual cubbies for personal belonging
- A separate lobby for each studio entrance , and separate exit
- Studio Floors, cubbies and barres will get sanitized daily
- The studio is equipped with a air filtration system

OPEN HOUSE DATES:

*Thursday August 26, 2021 3:00-6:00 p.m.

“Wow” dancewear will be at our Aug 26th open house with all your dancewear needs

Wednesday September 1, 2021 4-6:00 p.m.

Wednesday Sept 8, 2021 4-6:00 p.m.

GENERAL INFORMATION:

- Our Dance year runs September 13, 2021 through May 28, 2022
- All returning and new students can register online through our parent portal
- All registrants will need to agree to our waivers online before registering, please take the time to read fully
- All parents and students will be required to read our rules and procedures. A copy will be sent to you by email. Read thoroughly , sign and return to the studio your first day of class.
- It is your responsibility to read all communications to keep updated
- The dance center reserves the right to discontinue a class due to lack of enrollment
- MASKS: Throughout the course of the pandemic, we have consistently updated our policies and procedures to align with the current MA state guidelines for our industry. The dance center will be continually updating our mask procedures in accordance with MA state guidelines and what is best for our dancers and staff. We will begin our 21/22 dance season with masks on. We will be evaluating class size and making decisions in cooperation

with parents and what is best for each class.

- We will continue to socially distance during classes with marked spots
- CLASS PLACEMENT is based on level of technique first and age second. The Dance Center will make all decisions regarding class placement. Age does not necessarily determine class placement.

Available on our website:

- Tuition and Payments and policies
- Hourly Tuition rates
- Rules and procedures
- Dress Code and Hair
- Class description
- Class Schedule
- Missed classes, weather cancellations, makeup classes
- Recital and costumes
- Competition Information

COMMUNICATION: *Email* is our main form of communication. Emails will come from support@compuacademy.net And Northborodance@gmail.com please check your spam to make sure communications are not going to your junk.

Call/Text: For a quick response call or text Michelle 508-873-5944 this is the main studio number and Michelles' mobile

Connect with us on Instagram: [dcdc_dance](#) Facebook: Diane Cournoyer Dance Center

“Band” : is an app that we use to help connect with our dancers. Teachers will post videos and music for their classes to practice . We post reminders, challenges and have found it is a nice way to connect with our dancers and they can connect with their dance friends and teachers. We will be sending a Band link to each class. Please connect the link on one of your dancers' devices so they can access it easily.

Tuition/Registration/ Policies

Online registration only: You can register online through our parent portal at www.Northborodance.com

- A \$25.00 non-refundable registration fee will secure a place in class. Registration fee is charged yearly (dance year September 2021-August 2022)
- When registering you are registering for the dance season September 13, 2021 through May 28, 2022
- Returning students have an account set up already and need their email and phone number they originally used to set up account to get into their parent portal account

Tuition is based on a 9 months, divided into 4 equal quarterly payments. In a given month there could be 3, 4 or even 5 classes depending on holidays, weather and scheduled closings. Our dance year is based on 32 classes.

- See [Hourly Tuition Rates](#) on next page

How to pay

- Cash, credit and Check payments can be made at the studio
- Automated payments can be set up through our parent portal : ACH/ electronic check, credit and debit cards accepted

Payment Policies

- A \$20.00 service charge will be assessed on all returned checks.
- ACH or credit/ debit insufficient funds or refund \$25.00 charge
- Registration fee is non-refundable
- Quarterly tuition is non-refundable
- All tuition must be paid in full by April 15th, 2022
- If participating in our annual spring performance all tuition and fees must be paid in full in order to receive costumes.
- *Students wanting to drop out mid quarter:* Tuition for that quarter is nonrefundable. Students are encouraged to finish the quarter. You need to notify the studio office before the next quarter payment is due to be un-enrolled in classes or you will be charged and responsible for tuition for the next quarter.

When payments are due...

1 st Quarter	payment due upon registration
2 nd Quarter	payment due November 8, 2021
3 rd Quarter	payment due January 17th, 2022
4 th Quarter	payment due March 14 , 2022

Where to drop in person payments: Tuition payments can be placed in our outside mailbox box or in our purple studio mail box inside the lobby. Tuition can also be mailed to the studio : 386 West Main Street, Northboro Ma 01532.

2021/2022 Tuition Rates:

Hours	Tuition quarterly	Tuition Yearly	
¾-1 hour	\$ 189.50	\$ 758.00	
1 ¼	236.50	946.00	
1 ½	283.50	1,134.00	
1 ¾	331.50	1,326.00	
2	378.50	1,514.00	
2 ¼	426.00	1,704.00	
2 ½	473.50	1,894.00	
2 ¾	520.50	2,082.00	
3	568.00	2,272.00	
3 ¼	616.00	2,464.00	

3 ½	663.50	2,654.00	
3 ¾	711.00	2,844.00	
4	758.50	3,034.00	
4 ¼	805.50	3,222.00	
4 ½	853.00	3,412.00	
4 ¾	900.50	3,602.00	
5	947.50	3,790.00	
5 ¼	995.00	3,980.00	
5 ½	1,042.50	4,170.00	
5 ¾	1,090.00	4,360.00	
6	1,137.00	4,548.00	
6 ¼	1,184.50	4,738.00	
6 ½	1,232.00	4,928.00	
6 ¾	1,279.50	5,118.00	
7 hours or more	1,326.50	5,306.00	

Missed classes, school closings and weather cancellations

MISSED CLASSES can be made up by arrangement with the instructor within 30 days. Be certain to alert the Dance Center, in writing, if there is to be an extended series of absences.

We follow the Northboro Public School schedule regarding snow cancellations. If school is cancelled because of bad weather then we are closed. If there is an early release because of bad weather then we are closed. Parents should check email for alerts. Refunds or credits will not be granted for missed classes due to weather cancellations

*SCHOOL CLOSINGS...*The Dance Center does not follow the public school calendar regarding holidays. *We are open most Monday holidays.* The Dance Center will be CLOSED on the following dates only:

Thanksgiving Wed Nov 24th-Nov 28th 2021
 Holiday Break December 20, 2021-January 2, 2022 reopening January 3rd, 2022
 February Vacation Feb 21 2022 - Feb 26, 2022
 April Vacation April 18, 2022- April 23, 2022
 Closed Memorial day weekend May 28th-30th



Dress code and Hair

Correct dance attire and proper grooming are as much a part of dance education as learning the steps and technique.

DRESS CODE:

The dress code will be strictly enforced. The dance center holds the right to not allow a dancer into class if not properly attired and groomed. Dancers whether in person or zoom must follow the dress code and hair requirements.

ALL DANCERS:

- Hair:
 - ❖ Creative movement , combo classes , Ballet, Jazz technique , Jazz Fusion, Tap, contemporary, Lyrical, Musical Theatre: hair in a secure neat tight bun. A bun that does not need to be redone.
 - ❖ Hip Hop, Irish Step, Acro- A neat tight braided ponytail, it must be braided.
 - ❖ A headband to hold loose hair off their face is recommended.
 - ❖ It is important during these times that dancers are not touching their face. Proper hair will help keep dancers from touching their face. Please keep hair neat and tight.
- Jewelry - Remove necklaces and bracelets, no hanging dangling earrings, no hoops. Small stud earrings are fine.
- Black leggings tight to the ankle can be worn in lieu of tights in all classes except in Ballet. Leggings should not have any other colors or large writing on them. DCDC black leggings are available for sale in the lobby.
- Black bike shorts can be worn in all classes except ballet. Transition or stirrup Tights must be worn underneath shorts.
- Dance Bag - All dancers need a dance bag big enough to hold their belongings when they come into the studio including their outside shoes
- No half shirts with belly buttons showing allowed
- No bare legs in the studio
- Do not wear dance shoes outside at all.

WHAT TO WEAR TO CLASS

Creative Movement classes:

I - BALLET/GYM- Light pink leotard, pink footed tights and Pink leather ballet slipper

II - BALLET/TAP - Light pink leotard, pink footed tights, pink leather ballet slipper, white tap shoes

III - BALLET/JAZZ - Light pink leotard, pink transition tights, pink Ballet slipper, bare feet for jazz

Leotard color: pale/light pink, it may have an attached short ballet skirt (the skirt should not go past mid thigh) no excessive designs on the front please.

Ballet/ Jazz/ Tap - Black leotard (No attached skirts or skirts of any kind), pink transition tights, Pink leather ballet slippers, tan buckle tap shoes, bloch tan jazz shoe

Ballet-All 45-90 minute classes - black leotard, pink transition tights, pink split sole leather ballet slippers

Jazz and Musical theatre- all 45-90 minute classes - black leotard, tan transition tights or plain black leggings to the ankle, tan bloch jazz shoes.

Contemporary, Lyrical, Modern, Lyrical/Ballet - all classes black leotard,tan transition tights or plain black leggings to the ankle, 1/2 sole slipper (Capezio pirouette II #8062)

Hip Hop - Black leggings to the ankle, a t-shirt, black hip hop sneakers (capezio)

Irish Step - Black leotard, black full foot tights or plain black leggings to the ankle, black ghillies or black ballet slipper

Tap - Black leotard,tan transitions tights or plain black leggings to the ankle, black Tap shoes - Bloch style # SO321L and kind call wow - all 45 minute classes use these. (students can wear current shoes until they grow out of them)

Acro -Black leotard, plain black leggings to the ankle, dance sneakers (dance sneakers need to be lightweight, these sneakers must be dedicated to wearing in the studio and can not be worn outside at all)

Boys - all classes - Black gym pants, white tshirt, black ballet slippers, black jazz shoe, black tap shoes

Where to purchase dancewear:

DCDC Dance wear: Black leggings, shorts and shirts with our logo on them are available for purchase. This apparel can be worn in particular classes.

WOW Dancewear 771 Southbridge Street, Auburn , MA 01501 508-832-7600
Wowdancewear.com Call before going for up to date hours.

RECITAL

The Dance Center holds an annual recital at the end of our Dance season in May. The recital is normally held at Algonquin Regional High School in Northboro. Students begin working on recital routines in January in preparation for our May performance. Parents need to notify the studio before November 30th 2021 by email if their dancer is not going to participate in the recital.

Students will be measured for their recital costume(s) in November. Costume orders are placed in early december to ensure they will arrive in time for any alterations that may be needed. Costume cost is \$75.00 per costume per class. Creative movement classes I, II, III and B/J/T have one costume, normally a leo that has interchangeable skirts, shorts or pants. Costume

payments are due by November 30th. Costume charges will be posted to your account in September and must be paid for in full by November 30, 2021.

Recital Media fee - Every family participating in the recital will receive a digital download of the recital this fee is between \$25- \$35.00 per family.

Miscellaneous recital cost you will encounter: Students will need new tights. Individual pictures and group pictures(purchasing is optional), Recital tickets.

DCDC rules and procedures for 2021/22 Season

Please read through this information to familiarize yourself and your dancer with our procedures. Have a conversation with your dancer and discuss our procedures and rules

Tardiness will not be tolerated. Being on time is important both at drop off and pick up. The instructors and staff have check in protocols and cleaning procedures that must be done in between each and every class to ensure the safety of all our dancers and staff.

- *Arrive* : 10-15 minutes before scheduled class time.
- Dancers should be dressed, hair done properly and ready for class
- Dancers should have a dance bag with everything they need for class...shoes, water
- *Pick up*: 5 minutes before the end of class

The dance center is equipped with touchless hand sanitizer stations in each room. Students need to sanitize every time they enter or exit a room.

Entering and Exiting the studio procedures:

1. Dancers will enter through the glass doors, upon entering will check in and sanitize their hands.
2. Dancers should prepare for class, put all of their belongings in their bag and ready to enter the studio bringing their dance bag into class. Dancers with multiple classes in a row will use the lobby cubbies for their belongings.
3. We will practice social distancing within class.
4. At the end of class students will be dismissed through our rear exit. Students will exit the classroom, change into their street shoes, sanitize their hands, and then be escorted to the double glass doors in the middle of the front of the building. (between the 2 trash cans) We will dismiss them to you. Some classes will dismiss through our front entrance, this will be determined when our season starts.

Parents please be in the parking lot 5 minutes before the end of class.

Students with back to back classes: will sanitize their hands and return to the lobby after class.

Cleaning procedures: The entire studio lobby, classrooms, cubbies handles will be cleaned daily. We have a professional grade sprayer to mist the entire studio. Our cleaning product is a peroxide based cleaner that kills germs and is also safe for our dancers.

The air we breathe in the studio: We have added air filtration systems to both of our heat/air systems.

Restrooms: We encourage all students to use the restroom at home before coming to the studio. Students using the restroom will be required to sanitize hands when leaving the classroom and re-entering the classroom.

Minimizing mixing and mingling: The way our studio is set up, students in studio 1 will not be having any contact with students in studio 2 and vice versa. Each studio has a separate entrance, separate lobbies and separate exits

***It is imperative for all dancers to follow these rules and procedures.
The wellness of everyone in our dance family depends on it.***

**If the state should go into lock down The dance
center will move right into zoom classes**

Zoom classes: The dance center is prepared to offer classes by zoom. If the state mandates a stay at home or moves to hybrid learning we are ready. Information will be sent immediately to you if this happens.